



Pimpri Chinchwad Education Trust's
Pimpri Chinchwad College of Engineering (PCCoE)
(An Autonomous Institute)
Sector No. 26, Pradhikaran,
Nigdi, Pune – 411 044

**Notice – End Term Examinations of Students and Examination Duties
of Faculty and Staff during General Loksabha Elections 2024**

Ref. No. Notice/PCCoE/2023 – 24/ **1505**

Date – 30 April 2024

To – All Students and Staff Members of PCCoE

Dear all,

You are aware that it is our National Duty to cast our Votes in the ongoing Loksabha Election 2024.

In this context following important aspects are to be noted and strictly adhered to –

1. in case if any Student/s willing to exercise his / her Voting Right but the Polling Date of respective Constituency is clashing with the ongoing End Term Examinations; then such Student/s can apply for 'Leave of Absence' for the Examination on the said Poling Date and can appear for that Examination during Re-End Term Examination as a 'Special Case'.

Such Student/s will have to submit an Application for 'Special Case' along with related necessary Documented Evidences ahead of time through Program Head (duly recommended and signed) to Examinations and Evaluation Cell, for further related linkages.

2. Under such circumstances Faculty and Staff concerned can apply for Leave on Polling Date of their respective Constituency by individually adjusting their Examination Duties (if any).

For necessary diligent actions accordingly.

Regards,


Dr. Govind N. Kulkarni
Director



Copy to –

1. Controller of Examinations PCCoE – FNA
2. Deputy Director, Registrar
3. Deans – Academics, Quality Assurance, Research and Innovation, International Relations, Industry Institute Interaction, Students Development and Welfare
4. Program Heads – Mechanical / E & TC / Computer / IT / Civil / AS & H / MCA / CSE / B.VoC
5. Librarian / Systems and IT Support / Workshop / T & P / Physical Director / Campus In charge / Warden Girls Hostel / Boys Hostel
6. Establishment
7. Office Copy

*with a request to inform all Students and Staff working under their Administration